



Regular Meeting

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett, Daniel Grande, Lindsay Marcinelli, Meaghan Matuszak

District Clerk: June Prince

Other: Michael Gajewski, Jeffrey McNamara, Brandi Pettit, Frank Prinzi, Amy Rebmann, John Robertson, Bruce Stewart, Sara Trombley, Rebecca Cuthbert – Observer

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:00 pm.

2. Pledge to the Flag

3. Presentations

Renee Garrett introduced Lindsay Marcinelli - Elementary principal.

New Employees
Introduced

Daniel Grande introduced the new MS/HS teachers: Brandi Pettit - Physical Education/Health
Frank Prinzi.- English.

Michael Gajewski introduced Bruce Stewart - Bus Driver

John Robertson introduced Jeffrey McNamara – Cleaner

Meaghan Matusczak introduced Sara Trombley – Account Clerk

Amy Rebmann, Director of the Summer Youth Recreation Program, gave an overview of their activities.

Youth Recreation
Presentation

4. Approval of Agenda

Amy Drozdziel made the motion, seconded by Stacey Mierzwa, to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None



6. Supervisory Reports

Supervisory Reports

Daniel Grande described the activities of the first day of school and the testing data that he presented to the students. He also announced there would be a Community Service Day on September 24th to beautify the Middle/High school area.

Lindsay Marcinelli reported on the first day of school and some of the personnel changes that were taking place. She also commended John Robertson and the cleaning crew for getting the school ready while dealing with the impact of the construction project.

Michael Gajewski updated the Board on the Transportation Department. The number of regular bus runs has been reduced to 8 and the new loading and unloading arrangement are working well. The towns have been very cooperative with adding signs and widening turn-arounds for the new routes.

Written reports were received from Buildings and Grounds, Cafeteria, and Technology Departments.

7. Board Reports

Board Reports

A. President

Carol Woodward announced the District Goals for 2016-17 which are:

- Continue to improve our facilities that provide a clean, safe, and inviting environment that instill school pride.
- Continue providing consistent communications that promote positive relationships.
- Continue to cultivate a culture that inspires and supports excellence in teaching and learning.

Carol Woodward announced the Board Goals for 2016-17 which are:

- Annually review Board protocols that maintain a high functioning board culture.
- By June 2017, the Board of Education will explore the effectiveness of the food service program to improve overall program quality.
- Continue to create and maintain systems of open and transparent communication.

Carol Woodward also reported that several Board members attended the CCSBA meeting with also had the topic of Anatomy of Goals. Mrs. Woodward reminded the Board that the NYSSBA Convention is next month in Buffalo October 27-29.



B. Committees

Stacey Mierzwa reported that the Staff Recognition Committee is working on ways to improve attendance at the MS/HS Open House on September 22. Tables representing the Board of Education, school organizations, BOCES, and lunch information will be available.

Michael LoManto reported the Audit Committee met on August 22 to discuss the focus of the audit and will meet again before the next Board meeting.

Bruce Ellis reported the Evaluation Committee decided to leave the previously established evaluations and timelines as they are. The District Treasurer will be meeting with the Committee soon to create the evaluation for that position.

David Caccamise reported there is good, productive dialog in the SEIU Negotiations and that they are continuing to move forward.

Amy Drozdziel reported that the Policy Committee met several times last year with good discussions and that we will be getting help from BOCES this year in updating our Policy Manual.

Mrs. Woodward created a new food service subcommittee and appointed David Caccamise, Amy Drozdziel, and Stacey Mierzwa to serve.

C. Superintendent

It is noted that a public hearing was held on August 22, 2016 at 3 pm in the High School auditorium regarding the school safety plan.

Renee Garrett reported the UB Dental van is coming in the Spring and will be setting up informational tables at the Elementary Open House and the High School Winter Concert. Mrs. Garrett is also looking to have three Board members participate in some building walkthroughs to help identify areas needing improvement before the entire Board tours the facilities in November or December. Mrs. Garrett thanked Bruce Ellis for his hard work, dedication and service as a mentor and guide to the Board. She also thanked the Sports Boosters for the filtered water fountains they have donated to both schools.

8. Discussion Items

The designations of Delegate and Alternate Voting Delegate for NYSSBA Convention were discussed.

9. Old Business

None



10. New Business Consent Agenda

Michael LoManto made the motion, seconded by Bruce Ellis, upon recommendation of the Superintendent to approve agenda items 10A-D:

A. Meeting Minutes

August Minutes
Approved

- 1) Approve the Board of Education Regular Meeting Minutes of August 4, 2016.
- 2) Approve the Board of Education Retreat Minutes of August 6, 2016.

B. Financial Items

Warrant & Claims
Auditor Reports,
Purchases, Blanket
Purchase Orders
Approved

- 1) Approve Warrant Summary Report and Claims Auditor Report – August 2016
- 2) Approve Purchases

US Postal Service	Envelopes	\$2,677.00
Twin Village Music	Saxophone	\$2,700.00
LaPorte Farm Equipment	Front End Loader	\$4,269.00
AIS	Compressor for Café Freezer	\$2,321.28

- 3) Approve Blanket Purchase Orders for 2016-17 school year.

Hershey's Ice Cream	Ice Cream	\$2,750.00
Brigiotta's Farmland Produce	Food	\$2,000.00

- 4) Approve transfer from unassigned fund balance to Capital Reserve Fund effective June 30, 2016 in the amount of \$118,000.
- 5) Approve transfer from unassigned fund balance to Retirement Contribution Reserve Fund effective June 30, 2016 in the amount of \$132,000.

Transfer to Capital
Reserve Fund
Approved

Transfer to Retirement
Contribution Reserve
Fund Approved

C. Personnel

- 1) Corrective Resolution: August 4, 2016 Appointment of Frank Prinzi to a 1.0 FTE Position in the English Tenure Area.

F. Prinzi 1.0 FTE
English Appointment
Amended

WHEREAS, the Board of Education passed a resolution on August 4, 2016 appointing Frank Prinzie to a 1.0 FTE probationary position in the English tenure area effective September 1, 2016; and



WHEREAS, such resolution identified the length of Mr. Prinzi's probationary period to be four (4) years; and

WHEREAS, subsequent to the August 4th meeting at which he was appointed, the District received additional documentation from Mr. Prinzi demonstrating that he was appointed on tenure in another school district within the state, was not dismissed from that district as a result of charges brought pursuant to subdivision one of Section 3020-a or Section 3020-b of the Education Law, and received an annual professional performance review rating pursuant to Section 3012-c or Section 3012-d of the Education Law in his final year of service in such other school district; and

WHEREAS, Mr. Prinzi also submitted documentation demonstrating his attainment of a Master's degree and 45 graduate credit hours; and

WHEREAS, the Board of Education seeks to amend the resolution passed August 4, 2016 to modify the length of Mr. Prinzi's probationary period consistent with Education Law Section 3012, and to identify the attainment of a Master's degree and the completion of graduate hours by Mr. Prinzi.

NOW THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent, Frank Prinzi, who is professionally certified in ELA 7-12, is hereby appointed to a 1.0 FTE probationary position in the English tenure area effective September 1, 2016. Salary for the 2016-17 school year will be Step G of FTA contractual rate plus 15 blocks of 3 graduate hours and a Master's. The probationary period will begin on September 1, 2016 and conclude on August 31, 2019. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

- 2) Grant tenure to Rachel Elersic Henry, who has initial certification in Social Studies 7-12 in the Social Studies tenure area effective December 16, 2016.

R. Elersic Henry
Granted Tenure
Effective 12/16/2016

- 3) Extend the appointment of Angela Domenico as the Senior Account Clerk, for the Forestville Central School District, as a temporary appointment, through the close of business on Friday, September 9, 2016. The Board hereby authorizes the Superintendent to execute the First Addendum to the Employment Agreement with the Senior Account Clerk.

A. Domenico Acting
Senior Account Clerk
Appointment Extended
Through 9/9/2016

- 4) Eliminate one (1) 10 month Floater Monitor Aide position for 3 hours per

Eliminate 3 Hour
Floater Monitor Aide
Position Effective
9/1/2016.

A. Stewart Exceeded
9/1/2016



day effective September 1, 2016. The Board of Education has determined Anita Stewart to be the least senior employee in the Floater/Monitor Aide position and shall be excessed effective September 1, 2016. She will remain on the substitute list.

- 5) Appoint Sara Trombley as a full time Account Clerk at a pro-rated annual salary of \$31,500 effective September 12, 2016, pending the successful completion of all requirements and successful completion of contract negotiations. The probationary period for civil service purposes will be one year beginning the date of successful completion of fingerprinting or September 12, 2016, whichever is later.

S. Trombley Appointed
F/T Account Clerk
Effective 9/12/2016

- 6) Approve the Athletic Director as an emergency coach for all sports during the 2016-17 athletic season.

Athletic Director Act as
Emergency Coach
Approved

- 7) Approve the following hours for Transportation Department personnel:

Transportation
Department Hours
Approved

John Schwab	8.00 hours
Raymond Valentine	4.00 hours
Bonnie Gajewski	6.50 hours
Joanne Moss	6.50 hours
Meranda Heim	4.00 hours
Jacquelyn Kerstetter	4.00 hours
Kris Richter	4.00 hours
Kimberly Stott	4.00 hours
William Moss III	2.00 hours
Sarah LoManto	5.00 hours
James LoManto	5.00 hours
John Robinson	5.00 hours
Richard Franklin	5.00 hours
Diana Ermer	2.00 hours
Steven Waugh	6.25 hours
Justin Ernst	3.00 hours
Bruce Stewart	2.50 hours
Mary Gunther (aide)	4.00 hours
Sara Botticello (aide)	3.00 hours

- 8) Approve the following hours for Food Service Department personnel:

Food Service
Department Hours
Approved

Elementary

Susan Morrison	6.00 hours
Ann Hagmier	5.75 hours

High School

Lenora White	6.00 hours
Sandra Muck	5.50 hours



Sharon Cervantes 5.75 hours
Mary Gunther 2.50 hours

- 9) Approve the following hours for Elementary and High School Support staff:

Support Staff Hours
Approved

Elementary

Christine Bowker 7.50 hours
Sarah Botticello 4.50 hours
Terri O'Connor 7.50 hours
Brenda Schneider 7.50 hours
Lucinda Spears 7.50 hours
Vanessa Zeller 7.50 hours
Judith Lucas 3.00 hours

High School

Ann Collura 7.50 hours
Lenora Weise 7.00 hours
Melody Voigt 8.00 hours

- 10) Approve the following hours for Custodial Department personnel:

Custodial Department
Hours Approved

James Knoop 8.00 hours
Sharolyn Wutz 8.00 hours
Carlie Polisoto 8.00 hours
Gloria Brunea 8.00 hours
Emily Vercant 8.00 hours
Jeffrey McNamara 4.00 hours

- 11) Approve the following substitutes:

Substitutes Approved
M. Congdon, A.
Stewart, K. Pinkowski,
B. Stewart

Megan Congdon – food service helper
Anita Stewart – food service helper effective September 1, 2016
Kate Pinkowski – food service helper pending successful completion of all requirements
Bruce Stewart – building maintenance mechanic, cleaner

- 12) Approve the following volunteers:

Volunteers Approved

Marching Band: Brianna Hoige, Mateo Mendez, Ashley VanBuskirk
Musical: Mateo Mendez, Brianna Hoige

D. Other

- 1) Approve IEP Recommendations #6371, 6487, 1556.

IEP recommendations
Approved

- 2) Approve the following handbooks for 2016-17 school year effective

Code of Conduct,
Revised Elementary
Parent Handbook
Approved Effective
9/1/2016



September 1, 2016

Code of Conduct
Revised Elementary Parent

- 3) Approve the revised 2016-17 calendar that was originally approved at the March 3, 2016 Board of Education meeting.

Revised 2016-17
Calendar Approved

- 4) Approve the 2016-17 Professional Development Plan effective September 1, 2016.

PDP Approved
Effective September 1,
2016

- 5) Approve the Final Amended AS-7 contract for services purchased from Erie 2 Chautauqua-Cattaraugus BOCES for the 2015-16 school year.

Final Amended AS-7
Contract 2015-16
Approved

- 6) Approve the Superintendent entering into an agreement with Elevator Maintenance for the 2016-17 school year. The contract amount will be \$3,810.48.

Elevator Maintenance
Contract 2016-17
Approved

- 7) Surplus the following items:

Surplus Items

RP Model Automatic Voting Machine
Wooden teacher desk
2 Ricoh Copier Model MP2510
2 Ricoh Copier Model MP2550

- 8) Designate Amy Drozdziel as the voting delegate and the alternate as Michael LoManto for the Annual Business Meeting of the New York State School Boards Association to be held at the Buffalo Convention Center on October 29, 2016.

NYSSBA Voting &
Alternate Delegate
Designated

All voted yes.

11. Additional Personnel Item:

Michael LoManto made the motion, seconded by David Caccamise, upon recommendation of the Superintendent, to accept the resignation of Matthew Ellis, Building Maintenance Mechanic, effective September 9, 2016.

M. Ellis Resignation
Accepted Effective
9/9/2016

Yes: David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward

No: None

Abstained: Bruce Ellis



12. Proposed Executive Session

Sylvester Cleary made the motion, seconded by Bruce Ellis to enter into executive session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law at 5:56 pm.

All voted yes.

Michael LoManto was left at 5:56 pm for Executive Session and returned at 6:12 pm.

Bruce Ellis made the motion, seconded by David Caccamise, to return to regular session at 6:12 pm.

All voted yes.

13. Adjournment

Sylvester Cleary made the motion, seconded by Michael LoManto, to adjourn the meeting at 6:13 pm.

All voted yes.

14. Correspondence/Information

Thank you – Janet Buehler

June Prince
District Clerk